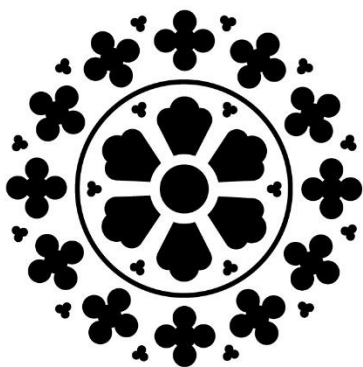


2/23/2020

AGM

Meeting Package



CHRIST CHURCH
CATHEDRAL

A CATHEDRAL FOR THE CITY

**Christ Church Cathedral, Victoria, B.C.
163rd Annual General Meeting– February 23, 2020**

AGENDA

**Living Annual Reports
9.15 a.m. – 10.30 a.m.**

Come to the cathedral, help yourself to a coffee, and visit with representatives of dozens of ministry areas. Find out what they've been doing, what they hope to do, and how you can help.

Tables will be set up in the cathedral itself.

**The Community Worships Together
10.30 a.m. - 11.50 a.m.**

We are invited to gather in a single worshipping body. Time will be set aside to peruse the Living Annual Reports. We will also commemorate those of our number who have died in the past year.

**Time to Eat
12.00 p.m. – 12.20 p.m.**

A light lunch will be available for pick up in St Christopher's Chapel for those proceeding to the AGM in the nave. Bring your lunch with you, and if you wish, collect a "beverage" on the way. If you haven't already picked up written reports, extra copies will be available on your way into the nave.

**Annual Meeting
12.20ish p.m.**

(15) Call to Order – Hymn & Opening Prayer (words on screen) *The Chair*

Appointment of Clerk of Meeting – Mark Thompson *The Chair*

Consent Agenda *The Chair*

1. Adoption of Meeting Agenda
2. Adoption of Minutes of February 24, 2019
3. Reception of Written Reports into the Record
4. M / S that the Dean convey the thanks of the Parish to Jennifer LeBlanc, Susan Down, Ed Hayley and Malcolm Read for their diligence in preparing the written materials and "living" reports for this meeting.
5. M / S that the Dean and Wardens be authorized to appoint an Auditor to provide a Notice to Reader on the finances of the Cathedral for the fiscal year 2020, remuneration to be set by the Treasurer in consultation with the Dean and Wardens.

(15) Financial Presentation *Maureen Piercey / Ed Hayley*

- Presentation of 2019 Financial Statements
- Adoption of 2019 Financial Statements

M / S that the 2019 Financial Statements be adopted as presented.

(20) Greater Works than These & Building for the Future – What’s Next? *Cabinet members*

- Overview of work to date
- Q&A

(20) Governance Proposal *Mary Hendy*

M / S that with the approval of Diocesan Council, Christ Church Cathedral adopt the document entitled “Governance at Christ Church Cathedral (Draft of 5.2.20)” on a trial basis for a period of three years, concluding with an evaluation, the results and recommendations of which will be reported to the Diocesan Council at its first meeting after September 2023.

(15) Reconciliation Work and the South Lawn (Cathedral Commons) *Malcolm Read*

M/S that in the spirit of reconciliation, this Vestry agree in principle to the development of an agreement between Christ Church Cathedral and the Esquimalt and Songhees Nations concerning our shared efforts to renew the South Lawn (Cathedral Commons), such agreement to protect in perpetuity the right of all three parties to be engaged in any decision about changes to indigenous signage or art, or the use of the land as a natural environment.

(20) 2020 Budget (Committee of the Whole)

- Presentation of 2020 Budget (Committee of the Whole) *Maureen Piercey / Ed Hayley*
- Adoption of 2020 Budget (Move out of Committee of the Whole) *Maureen Piercey*

M / S that the draft budget for 2020 be adopted as presented.

(15) Nominations and Elections *The Dean / Marilyn Taylor*

Recognition of Retiring Members of Parish Council at the end of 2019
Tom Callen, Cyrus Chan, Martha McGinnis

Recognition of Retiring Wardens at the end of 2019
Neil MacDonald, Maureen Piercey

Nominations for Wardens, Parish Council, Synod (Alternates)

(05) Conclusion of Meeting

Christ Church Cathedral, Victoria, B.C.
163rd Annual General Meeting– February 23, 2020

Documents for Review

Minutes of February 24, 2019	p. 4
Financial Schedules and 2020 Budget.....	p. 8
Financial Statements 2019.....	p. 14
Greater Works than These – Process Update	p. 26
Governance at Christ Church Cathedral (Draft of 5.2.20).....	p. 30
Cathedral Commons Reconciliation Backgrounder.....	p. 33
Nominations and Elections.....	p. 34
Parish Statistics.....	p. 35

**Minutes of the Meeting of the Annual General Meeting
February 24, 2019**

1. Present

The Very Rev'd M. Ansley Tucker took the chair. There were 86 people registered.

2. Call to Order

The meeting opened with a hymn and prayer.

3. Appointment of Clerk of Meeting

Martha McGinnis was appointed clerk of the meeting

4. Regrets

Regrets were received from Jocelyn Rea, Sue Moore and Margaret Ketchen.

5. Consent Agenda

The following were accepted without discussion or amendment:

- Meeting Agenda
- Minutes of February 25, 2018
- Reception of Written Reports into the Record

6. Motion of Thanks

M (Mary Hendy) / S (Michael Wolff) that the Dean convey the thanks of the Parish to Jennifer LeBlanc, Susan Down, Ed Hayley, Sue Simpson and Malcolm Read for their diligence in preparing the written materials and the living annual reports for this meeting.

Carried

7. Financial Presentation of 2018 Financial Statements

Maureen Piercey (Chair of the Finance Committee and Treasurer) and Ed Hayley (Director of Finance and Facilities) presented the 2018 financial statements. The statements show a consolidated deficit of \$450K instead of the budgeted \$188K. The difference was mostly due to two line-items: bequests and investment income. However, offerings were higher than budgeted, and expenses were lower. There were delays with the bequest, but it will come in. The investment value reflects unrealized market losses; we actually made \$111K in realized income and dividends.

M (Maureen Piercey) / S (Maddy Smith) that the 2018 Financial Statements be adopted as presented. *Carried*

8. Laying the Groundwork for the Cathedral's Ministry and Mission

Discussion was divided among three tables, which considered the following three questions:

1. *You are yourselves, members of this Cathedral community. In your experience, what are the most important contributions of this Cathedral community?*

- The Music ministry and our other ministries make important contributions internal and external to the Cathedral community.
- Five key contributions: breakfasts and dinners provided through Our Place; our engagement with Tent City, particularly acknowledging the work of the Rev'd Canon Nancy Ford (Deacon to the City); the Music ministry brings in many people who would otherwise not come in; the Cathedral School; and the Cathedral building itself.

- Our Place meals; leadership and advocacy in social justice matters; worship and civic remembrance (including the recognition of Remembrance Day, the vigil for Chloe and Aubrey Berry, and the remembrance of those who have died in the opioid crisis). People are glad we're here even if they don't come here.
- The work of the honorary clergy and Nancy Ford; the young Choristers program; the Friends of the Cathedral. We have identified several areas for development in engaging God's world, and have made progress on three: reconciliation, substance use, and the environment. The Cathedral has become a more caring, welcoming place; we provide Pastoral Care, including the telephone ministry, and we are open to visitors for many hours a day.
- A welcoming service; progressive spiritual direction; a place to worship; a place to reduce anxiety; bellringing; the walking group; consolation for bereavement; schooling for kids; the positive contribution of the liturgy; the environmental focus.

2: You do not belong to this Cathedral; you do not worship here; you are not Anglican. What about this Cathedral is, or could be, worthy of your support?

- From the secular point of view, the Cathedral is a historical asset to the city, a tourist destination; outsiders would probably come to our aid if we were to threaten closure. Homeless people might have questions like: "Would the people in that building be there for me? Could they be a family I don't have? Would they accept me, love me, include me, not judge me, even though I am different?" What is our response?
- The "Coffee's On" sign Malcolm Read put up during the Tent City encampment made the Cathedral welcoming to people who might be intimidated by the imposing building and well-dressed congregation.
- Head of School Stuart Hall noted that the Fraser Institute ranks the Cathedral School in the top 4% of schools in the province; the Cathedral also offers music, bellringing; it's a tourist destination. It would be good to see more visible examples of how the Cathedral serves the needs of refugees and people living with addiction, poverty, or homelessness—how do we compare to St. John the Divine in this regard?
- People come to the Cathedral for funerals, VIP events when the royals come, Remembrance Day, arts events, the Christmas Bazaar. CCC is a venue, a destination for events, the "city's Cathedral"; a historical building, and part of the double-decker bus scene.
- We have welcoming people, a beautiful building and music. Are we engaged in the issues of the day? There are so many other good charities out there—why give money to the Cathedral and not to Doctors without Borders and so on?
- Music brings people in. Some people never come in because they're angry with churches. The Cathedral's architecture looks forbidding, like a castle; the two sets of doors create a barrier. We could display a written "Welcome" in Lekwungen and a variety of other languages. We could have a display that explains our story—what we do—to ourselves and to outsiders.

3. You are the historical Jesus, before we had buildings, choirs, committees, clergy, or annual meetings. What expectations do you have for your group of followers at Quadra and Burdett?

- Telling our story and his, caring for the Cathedral even more lovingly than our own homes.
- Keeping God first and foremost, so that we embrace children, love, and be ready to forgive; walk the talk; it's what's in our hearts that matters most.
- Asking who needs our protection most: the Earth before everything.
- Seeing things from the children's perspective.
- Selling the building and giving the money to the poor!; speaking truth to power.

9. 2019 Budget

Ed Hayley pointed out that the consolidated budget projects a \$310K deficit, including \$194K from the operating fund, leaving only \$40K in that fund by year end. This is a serious concern. After considerable discussion, questions, answers and ideas, the motion was put.

M (Michael Wolff) / S (Bill Taylor) that the draft budget for 2019 be adopted as presented.

Carried

10. Appointment of Auditor

M (Wendy Clay) / S (Marilyn Gough) that the Dean and Wardens be authorized to appoint an Auditor to provide a Notice to Reader on the finances of the Cathedral for the fiscal year 2019, remuneration to be set by the Treasurer in consultation with the Dean and Wardens.

Carried

11. Recognition of Leaving Staff & Welcoming of New Staff

The Dean thanked several staff who have moved on, and welcomed several new staff:

- Alex Harvey, Receptionist and Administrative Assistant – with thanks to Kieran Wilson and Chelsea McMenamie
- Susan Down, Communications Officer – with thanks to Catherine Allen
- Malcolm Read, Animator of Community Life – a new volunteer staff position
- The Rev'd Ross Bliss, Vicar – with thanks to the Rev'd Canon Sue House who has retired
- Mark McDonald, Assistant Director of Music (as of June 15) – with thanks to Sandra Fletcher

12. Building for the Future

Canon Ian Alexander noted that this spring we will undertake a parish visioning exercise, which will also consider our physical space. The Diocesan Synod has approved the Transforming Futures fundraising plan. The Music Endowment Fund came out of a plan to build the Wolff Organ; we hope we can do the same with a capital campaign for precinct improvements, with new programming in its spaces. We want to generate options related to our ministry and our financial picture. The Bishop, the Dean, the Head of School, the diocesan asset manager, and Canon Alexander have been meeting to discuss ways forward. CCC Buildings has provided seed funding to engage a consultant, City Spaces. The Visioning work will engage with space, and do feasibility studies for business models, which could involve the sale or lease of land or air rights. We don't yet know if we can find a partner for this purpose. We want to think big, and think our way out of our current challenge, to build for the future. Discussion, questions and answers ensued.

13. Recognition of retiring members of Synod and Parish Council

Those present offered thanks and applause to Maureen Bennett, Joash Fang and Maureen Piercey, retiring as members of Synod; and to Darlene Andrachuk, Ashley Fernandes and Gailene Shaw, retiring as members of Parish Council.

14. Nominations and Elections

The following were elected as Church Wardens: Mary Hendy (Year 2), Neil MacDonald (Year 3), Maureen Piercey (Year 4), Marilyn Taylor (Year 1) and Michael Wolff (Year 2).

The following were elected to Synod: Neil MacDonald (Year 3), Michael Wolff (Year 2), Mary Hendy (Year 1), David Mensink (Year 1), Jocelyn Rea (Year 1) and Valerie Ruhe (Year 1).

The following were elected to Parish Council: Janet Bailey (Year 2), Tom Callen (Year 2), Martha McGinnis (Year 2 & Vestry Clerk), Cyrus Chan (Year 1), Charlotte (Year 1 & Youth member), Margaret Ketchen (Year 1), Nancy Leal (Year 1) and Sue Moore (Year 1).

15. Conclusion

The meeting concluded at 2.40 p.m. with the Grace.

ACTUAL 2019 & BUDGET 2020

PREAMBLE:

The budget information provided represents all the Cathedral's funds, giving parishioners a total view of parish finances. The Cathedral has operating funds (undesignated) and restricted funds (for designated uses only). The largest restricted fund is the Music Endowment Fund. Sixteen smaller restricted funds now make up the remainder. A significant proportion of these funds are invested, with the monthly returns distributed proportionately to each of the operating and restricted funds.

The year-end statements for 2019 have been completed and the Notice to Reader statements are provided with the AGM materials.

The financial documents in this report section include:

1. 2019 Consolidated synopsis, comparing budget to actual year end numbers.

2. 2020 Consolidated Budget synopsis

This synopsis provides a concise summary of the budget for 2020 which incorporates all the Cathedral's Funds. It presents the highlights of the budget within the fund categories of Operating and Restricted Funds. The restricted is split into the MEF (Music Endowment Fund) and Other, as the MEF is the most active Restricted Fund within the Cathedral. (The 2019 actual results are shown as a comparative.)

3. 2020 Consolidated Budget Details

Two pages of greater detail are provided for those who wish to review the budget in more depth.

4. Fund Balances Analysis by Year (2010 to 2020 (budgeted))

This analysis includes all the Cathedral's funds for the past decade and shows the end of year balances within the two main fund categories of Operating and Restricted Funds, in both chart and line graph form.

Respectfully submitted,

Edward Hayley
Director of Finance and Facilities

Maureen Piercey
Treasurer and Chair Finance Committee

Christ Church Cathedral
2019 Consolidated Synopsis

		2019 CONSOLIDATED	
		BUDGET	ACTUAL
OPENING FUND BALANCES :		\$1,426,928	\$1,426,928
REVENUE			
Offerings & Donations		720,300	845,146
Bequests		53,000	102,792
Special Revenue Initiatives		50,000	28,600
Investment Income (Loss) *		98,990	199,613 *
Facilities Usage (incl. loan interest)		134,245	141,639
Other Income & Fundraising		58,000	85,116
TOTAL REVENUE		1,114,535	1,402,906
EXPENSES			
Compensation		745,227	741,296
Diocesan Assessment		178,716	178,716
Parish Programs		247,650	239,198
Property Costs		164,142	107,252
Administration & Operations		88,874	104,942
Prior yr insurance reimbursement			(58,041)
Transfer to Endowment Fund			22,200
TOTAL EXPENSES		1,424,609	1,335,563
NET EXCESS (DEFICIENCY)		(310,074)	67,343
CLOSING FUND BALANCES :		\$1,116,854	\$1,494,271
<p>* NOTE: The Investment Loss (above) includes 'unrealized' change in market value of our investments. I have broken down this figure below:</p>			
Net Realized Income and Gains (less fees) from Investments:			59,084
CTF dividends (from Diocese) + Endowment grant:			24,047
'Unrealized' market value gain for the year:			116,482
TOTAL (as above):			199,613
<p>With the 'unrealized' market value gain removed the result for 2019 would be a deficit of (49,140).</p>			

Christ Church Cathedral
2020 Consolidated Budget Synopsis

	CONSOLIDATED		2020 BUDGET breakdown		
	2019 Actuals	2020 BUDGET	Operating Fund	Restricted Funds MEF	Other
OPENING FUND BALANCES :	\$1,426,928	\$1,494,271	\$222,471	\$641,480	\$630,320
REVENUE					
Offerings & Donations	845,146	784,500	697,000	45,000	42,500
Bequests	102,792	70,000	70,000		
Special Revenue Initiatives	28,600	40,000	40,000		
Investment Income (Loss)	199,613	97,104	54,302	30,402	12,400
Facilities Usage (incl. loan interest)	141,639	142,366	142,366		
Other Income & Fundraising	85,116	60,125	18,000	42,125	
TOTAL REVENUE	1,402,906	1,194,095	1,021,668	117,527	54,900
EXPENSES					
Compensation	741,296	751,501	720,001	31,500	
Diocesan Assessment	178,716	168,004	168,004		
Parish Programs	239,198	236,715	49,090	116,525	71,100
Property Costs	107,252	97,135	84,135		13,000
Administration & Operations	104,942	97,318	97,318		
Prior yr insurance reimbursement	(58,041)				
Transfer to Endowment Fund	22,200	90,000		90,000	
TOTAL EXPENSES	1,335,563	1,440,673	1,118,548	238,025	84,100
NET EXCESS (DEFICIENCY)	67,343	(246,578)	(96,880)	(120,498)	(29,200)
CLOSING FUND BALANCES :	\$1,494,271	\$1,247,693	\$125,591	\$520,982	\$601,120

Christ Church Cathedral
2020 Consolidated Budget with 2019 Results

	CONSOLIDATED		2020 BUDGET breakdown		
	2019	2020	Operating	Restricted Funds	
	Actuals	BUDGET	Fund	MEF	Other
OPENING FUND BALANCES :	\$1,426,928	\$1,494,271	\$222,471	\$641,480	\$630,320
REVENUE					
Offerings & Donations	845,146	784,500	697,000	45,000	42,500
Bequests	102,792	70,000	70,000		
Special Revenue Initiatives	28,600	40,000	40,000		
Investment Income (Loss)	199,613	97,104	54,302	30,402	12,400
Facilities Usage					
School lease & loan interest	70,187	71,491	71,491		
Parking Lot Rentals	55,275	58,875	58,875		
Facilities & Services	16,177	12,000	12,000		
Total Facilities Usage:	141,639	142,366	142,366	0	0
Other Income & Fundraising					
Music (MEF) events	58,442	40,625		40,625	
Miscellaneous Income	10,194	3,500	2,000	1,500	
Bazaar, Rummage, Fair	16,480	16,000	16,000		
Total Other Income & Fundraising:	85,116	60,125	18,000	42,125	0
TOTAL REVENUE	1,402,906	1,194,095	1,021,668	117,527	54,900
EXPENSES					
Compensation					
Clergy & Lay Ministry	269,619	281,101	281,101		
Dean's Diocese work (reimbursed)	0	(20,000)	(20,000)		
Music	136,788	148,027	116,527	31,500	
Administration	264,409	268,825	268,825		
Maintenance	70,480	73,548	73,548		
Total Compensation:	741,296	751,501	720,001	31,500	0
Diocesan Assessment	178,716	168,004	168,004		
Parish Programs					
Liturgy & Worship	16,721	25,590	12,790		12,800
Music	119,293	116,525		116,525	
Visual Arts	5,418	7,500	7,500		
Pastoral Care	500	1,250	1,250		
Engaging God's World	72,435	53,500			53,500
Hospitality & Friendship	10,564	11,450	11,450		
Faith Formation & Spirituality	5,751	6,750	6,750		
Children, Youth & Family	2,911	4,800			4,800
Finance & Stewardship	5,605	9,350	9,350		
Total Parish Programs:	239,198	236,715	49,090	116,525	71,100

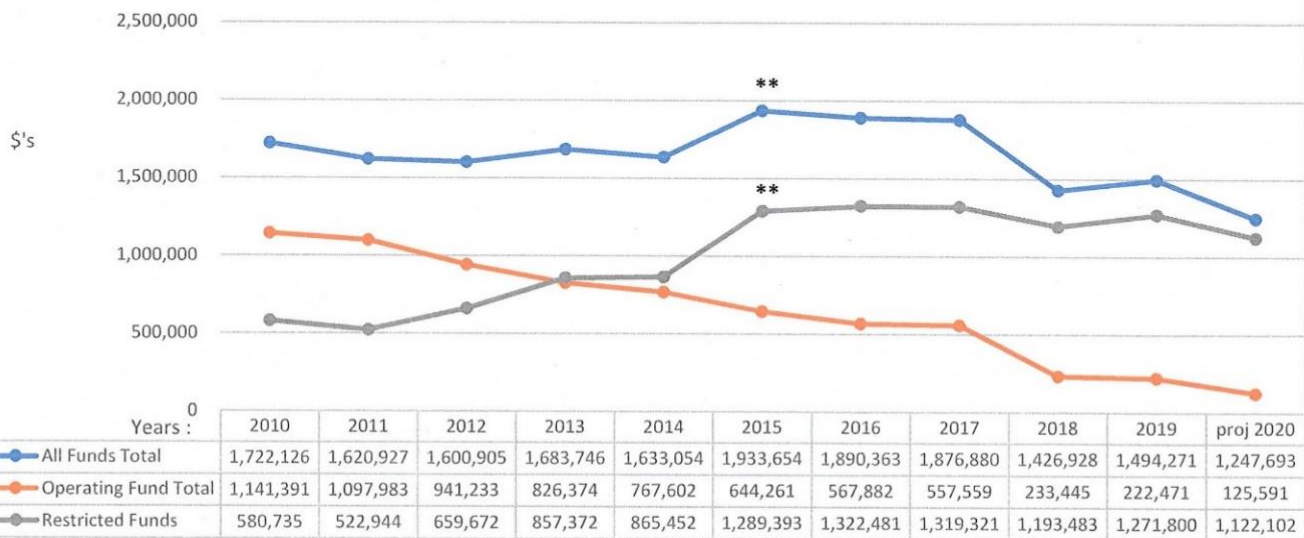
Christ Church Cathedral
2020 Consolidated Budget with 2019 Results

	CONSOLIDATED		2020 BUDGET breakdown		
	2019	2020	Operating	Restricted Funds	
	Actuals	BUDGET	Fund	MEF	Other
Property Costs					
Utilities	56,894	46,535	46,535		
Repairs & Maintenance	44,334	48,600	38,600		10,000
Security	4,648	5,000	2,000		3,000
Insurance	1,376	2,000	2,000		
Diocese expense reimbursement	0	(5,000)	(5,000)		
Total Property Costs:	107,252	97,135	84,135	0	13,000
Administration & Operations					
IT & Phones	20,307	22,000	22,000		
Photocopiers/Copies	10,422	9,618	9,618		
Office Supplies & Equipment	13,085	10,000	10,000		
Professional Fees	21,704	22,000	22,000		
Communications	12,331	10,000	10,000		
Conferences & Prof Development	4,785	6,700	6,700		
Travel Expenses - Clergy	523	1,000	1,000		
Other Operating/Admin	21,785	16,000	16,000		
Total Administration & Operations:	104,942	97,318	97,318	0	0
Prior yr insurance reimbursement	(58,041)				
Transfer to Endowment Fund	22,200	90,000		90,000	
TOTAL EXPENSES	1,335,563	1,440,673	1,118,548	238,025	84,100
NET EXCESS (DEFICIENCY)	67,343	(246,578)	(96,880)	(120,498)	(29,200)
CLOSING FUND BALANCES :	\$1,494,271	\$1,247,693	\$125,591	\$520,982	\$601,120

Christ Church Cathedral
Fund Balances Analysis by Year (2010 to 2020 (budgeted))

Year:	OPERATING FUND	RESTRICTED FUNDS	ALL FUNDS TOTAL	
2010	1,141,391	580,735	1,722,126	
2011	1,097,983	522,944	1,620,927	
2012	941,233	659,672	1,600,905	
2013	826,374	857,372	1,683,746	
2014	767,602	865,452	1,633,054	
2015	644,261	1,289,393	1,933,654	** 2015 includes <u>net</u> proceeds from sale of Niagara St property
2016	567,882	1,322,481	1,890,363	
2017	557,559	1,319,321	1,876,880	
2018	233,445	1,193,483	1,426,928	
2019	222,471	1,271,800	1,494,271	
proj 2020	125,591	1,122,102	1,247,693	

Ending Fund Balances by Year



CHRIST CHURCH CATHEDRAL
Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

CPCM&Co
CHARTERED PROFESSIONAL ACCOUNTANTS

CHRIST CHURCH CATHEDRAL
Index to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

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Statement of Revenues and Expenditures and Changes in Net Assets	3 - 4
Notes to Financial Statements	5 - 10

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Christ Church Cathedral as at December 31, 2019 and the statement of revenues and expenditures and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Victoria, British Columbia
February 12, 2020

CPCM&Co
CHARTERED PROFESSIONAL ACCOUNTANTS

Kent Campbell, CPA, CA*

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CHRIST CHURCH CATHEDRAL
Statement of Financial Position

December 31, 2019

(Unaudited - See Notice To Reader)

	Operating Fund 2019	Externally Restricted Funds 2019	Total 2019	Total 2018
ASSETS				
CURRENT				
Cash	\$ -	\$ 23,121	\$ 23,121	\$ 22,096
Accounts receivable	38,647	-	38,647	27,748
Current portion of loan receivable (Note 3)	25,311	-	25,311	24,441
Prepaid expenses	1,354	-	1,354	343
	65,312	23,121	88,433	74,628
LOAN RECEIVABLE (Note 3)	172,601	-	172,601	197,912
LONG-TERM				
INVESTMENTS (Note 4)	158,693	1,271,050	1,429,743	1,404,177
	<u>\$ 396,606</u>	<u>\$ 1,294,171</u>	<u>\$ 1,690,777</u>	<u>\$ 1,676,717</u>
LIABILITIES AND NET ASSETS				
CURRENT				
Bank indebtedness	\$ 157,501	\$ -	\$ 157,501	\$ 206,524
Accounts payable and accrued liabilities	16,634	12,431	29,065	43,265
Deferred income	-	9,940	9,940	-
	<u>174,135</u>	<u>22,371</u>	<u>196,506</u>	<u>249,789</u>
FUND BALANCES				
Externally restricted funds (Note 5)	-	1,271,800	1,271,800	1,193,483
Unrestricted funds	222,471	-	222,471	233,445
	<u>222,471</u>	<u>1,271,800</u>	<u>1,494,271</u>	<u>1,426,928</u>
	<u>\$ 396,606</u>	<u>\$ 1,294,171</u>	<u>\$ 1,690,777</u>	<u>\$ 1,676,717</u>

The accompanying notes are an integral part of these financial statements

CPCM&Co
 CHARTERED PROFESSIONAL ACCOUNTANTS

CHRIST CHURCH CATHEDRAL
Statement of Revenues and Expenditures and Changes in Net Assets
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

	Operating Fund 2019	Externally Restricted Funds 2019	Total 2019	Total 2018
REVENUE				
Offerings and donations	\$ 704,794	\$ 168,952	\$ 873,746	\$ 733,666
Bequests	102,792	-	102,792	8,953
Events and fundraising	18,879	66,237	85,116	71,297
Investment and loan interest income (Note 6)	108,689	98,317	207,006	(37,036)
Facilities rentals	134,246	-	134,246	126,930
	<u>1,069,400</u>	<u>333,506</u>	<u>1,402,906</u>	<u>903,810</u>
EXPENSES				
Compensation				
Clergy and lay ministry	269,619	-	269,619	284,943
Music	103,709	33,079	136,788	116,066
Administration	264,409	-	264,409	225,603
Maintenance	70,480	-	70,480	69,638
	<u>708,217</u>	<u>33,079</u>	<u>741,296</u>	<u>696,250</u>
Diocesan Assessment	178,716	-	178,716	164,384
Ministry Expenses				
Parish programs	37,667	11,738	49,405	50,929
Music	-	119,295	119,295	126,085
Outreach initiatives	-	70,498	70,498	54,310
	<u>37,667</u>	<u>201,531</u>	<u>239,198</u>	<u>231,324</u>
Property Costs				
Insurance (Note 7)	1,376	-	1,376	59,400
Repairs and maintenance	38,202	6,131	44,333	56,830
Utilities and security	56,895	4,648	61,543	56,051
	<u>96,473</u>	<u>10,779</u>	<u>107,252</u>	<u>172,281</u>
Administration				
Advertising and communications	12,331	-	12,331	9,953
General office expenses	65,599	-	65,599	52,020
Professional fees	21,704	-	21,704	19,411
Courses, conferences and clergy travel	5,308	-	5,308	5,640
	<u>104,942</u>	<u>-</u>	<u>104,942</u>	<u>87,024</u>
	<u>1,126,015</u>	<u>245,389</u>	<u>1,371,404</u>	<u>1,351,263</u>

(continues)

The accompanying notes are an integral part of these financial statements

CHRIST CHURCH CATHEDRAL
Statement of Revenues and Expenditures and Changes in Net Assets *(continued)*
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

	Operating Fund 2019	Externally Restricted Funds 2019	Total 2019	Total 2018
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS	(56,615)	88,117	31,502	(447,453)
OTHER INCOME (EXPENSE)				
Prior year insurance reimbursement <i>(Note 7)</i>	58,041	-	58,041	-
Transfer to Victoria Foundation <i>(Note 8)</i>	(12,200)	(10,000)	(22,200)	(2,500)
	45,841	(10,000)	35,841	(2,500)
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(10,774)	78,117	67,343	(449,953)
NET ASSETS - BEGINNING OF YEAR	233,445	1,193,483	1,426,928	1,876,881
INTERFUND TRANSFERS	(200)	200	-	-
NET ASSETS - END OF YEAR	\$ 222,471	\$ 1,271,800	\$ 1,494,271	\$ 1,426,928

The accompanying notes are an integral part of these financial statements

CPCM&Co
 CHARTERED PROFESSIONAL ACCOUNTANTS

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

1. DESCRIPTION OF OPERATIONS

Christ Church Cathedral (the "Cathedral") is located in Victoria, British Columbia, and is registered as a charity with the Canada Revenue Agency under registration # 118787142 RR0017.

The Cathedral is part of the Anglican Synod of the Diocese of British Columbia and, as such, is governed by the constitution, canons, and regulations of the Diocese. As part of its support for the Diocese, the Parish pays the Diocesan assessment from the General Fund. This assessment is used to support the work of the Diocese and the provincial and national churches, both in Canada and overseas.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Long-term investments

Long-term investments are under the management of Leith Wheeler Investment Counsel Ltd. and are carried at market value.

Contributed services

The operations of the Cathedral depend on both the contribution of time by volunteers and donated materials from various sources. The fair values of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Revenue recognition

Contributions are recognized as revenue in the year received unless specifically designated for a future pledged year. All externally restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue in the corresponding fund that holds the investment.

(continues)

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Fund accounting

The Cathedral follows the restricted fund method of accounting for contributions.

Operating Fund

This Fund accounts for the Cathedral's administrative and operational activities, while also reporting bequests, legacies and unspecified donations received for which no restrictions are attached by the donor.

Externally Restricted Funds

Funds that are externally restricted are subject to externally imposed instructions specifying how the funds are to be used.

- i. The Music Fund is designated for music programs for the Cathedral.
- ii. The Cathedral Ministry Fund is designated for particular other mission and outreach activities.
- iii. The Chancel Guild Fund is designated for the activities of the Chancel Guild including providing flowers in the Cathedral.
- iv. The Guild of Change Ringers Fund is designated for the maintenance of the ring of change ringing bells in the Cathedral and activities of the Guild.
- v. The Cathedral Building Fund is designated to support the upkeep of the Cathedral buildings.
- vi. The Dean's Discretionary Fund is designated for charitable use made at the discretion of the Dean.
- vii. The Cathedral Hospitality Fund is designated to support Cathedral activities.
- viii. The Sunday School & Youth Fund is designated for the support of Sunday School and youth programs.
- ix. The Theological Education Fund is designated to provide a bursary to approved individuals in order to advance their theological education.
- x. The First Nations Ministry Fund is designated to provide funding for the support of First Nations Ministry.

(continues)

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Externally Restricted Funds

xi. The Refugee Support Fund is designated to provide support to refugees.

xii. The Monthly Outreach Fund is designated to collect donations given for monthly outreach activities and to distribute proceeds to designated outside charitable organizations or designated Cathedral ministry programs.

xiii. The Cathedral Security Fund is designated to provide for security of Cathedral property.

xiv. The Capital Building Fund is designated to provide for capital upgrades to the Cathedral's building and premises.

xv. The Youth Travel Fund is designated to provide for youth travelling on mission trips as approved by the Cathedral.

xvii. The Cathedral Commons Fund (formerly the South Lawn Fund) is designated for the renovation and ongoing maintenance of the south lawn of the Cathedral.

xviii. The Reconciliation Fund is designated for the furtherance of the reconciliation ministry of the Cathedral.

xix. The David and Mary Barlow Fund is designated for improvements to the beauty and utility of the physical fabric and furnishings of the Cathedral building.

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

3. LOAN RECEIVABLE

	2019	2018
Christ Church Cathedral Education Society (CCCES) loan receivable bearing interest at 3.5% per annum, repayable in monthly blended payments of \$2,653.	\$ 197,912	\$ 222,353
Amounts receivable within one year	<u>(25,311)</u>	<u>(24,441)</u>
	<u>\$ 172,601</u>	<u>\$ 197,912</u>

Principal repayment terms are approximately:

2020	\$ 25,311
2021	27,194
2022	28,154
2023	29,148
2024	30,177
Thereafter	<u>57,928</u>
	<u>\$ 197,912</u>

The interest rate on the above-noted loan is subject to review and adjustment every year. The Cathedral loaned these funds to Christ Church Cathedral Education Society, an entity established by the Cathedral's parishioners, to provide a Christian education to children.

4. LONG-TERM INVESTMENTS

The long-term investments account, managed by Leith Wheeler Investment Council Ltd., is one investment. The Cathedral has assigned the applicable balances in this investment between the Operating Fund and the Externally Restricted Funds.

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

5. EXTERNALLY RESTRICTED FUNDS

	Opening Balance January 1	2019 Activities			Closing Balance December 31
		Revenues	Expenses	Transfers	
Music Fund	\$ 563,132	\$ 240,722	\$ (162,374)	\$ -	\$ 641,480
Capital Building Fund	411,510	-	-	-	411,510
Chancel Guild Fund	13,892	6,034	(7,933)	-	11,993
Guild of Change Ringers Fund	5,555	1,597	(812)	-	6,340
Sunday School & Youth Fund	19,238	2,700	(2,912)	-	19,026
Youth Travel Fund	3,650	513	-	-	4,163
Cathedral Ministry Fund	45,033	20,676	(12,311)	-	53,398
Dean's Discretionary Fund	41,567	5,656	(5,342)	-	41,881
Cathedral Hospitality Fund	76	6	(82)	-	-
First Nations Ministry Fund	16,105	2,265	-	-	18,370
Refugee Support Fund	42,752	5,816	(38,867)	2,520	12,221
David & Mary Barlow Fund	-	13,901	-	-	13,901
Monthly Outreach Fund	1,070	15,756	(10,880)	(3,266)	2,680
Theological Education Fund	2,657	375	-	-	3,032
Cathedral Building Fund	4,820	1,782	(1,584)	(2,042)	2,976
Cathedral Security Fund	6,913	784	(4,648)	-	3,049
Cathedral Commons Fund	12,658	14,662	(4,546)	2,242	25,016
Reconciliation Fund	2,855	261	(3,098)	746	764
	\$ 1,193,483	\$ 333,506	\$ (255,389)	\$ 200	\$ 1,271,800

6. INVESTMENT AND LOAN INTEREST INCOME

	2019	2018
Net realized income and gains on investments	\$ 59,084	\$ 87,810
Unrealized investment market gains (losses)	116,482	(156,317)
Total from long-term investments	175,566	(68,507)
Consolidated Trust Fund dividends	23,290	22,666
Interest from School (CCCES) loan	7,393	8,104
Victoria Foundation endowment fund grant	757	701
	\$ 207,006	\$ (37,036)

CHRIST CHURCH CATHEDRAL
Notes to Financial Statements
Year Ended December 31, 2019
(Unaudited - See Notice To Reader)

7. INSURANCE EXPENSE AND REIMBURSEMENT

In late 2019, a decision was made by Christ Church Cathedral Buildings Ltd. to pay for the annual insurance of the Cathedral building for the current 2019 year and also to reimburse the Cathedral for insurance for the 2018 year. The total amount received by the Cathedral in the current year was \$117,127. This payment reduced the 2019 insurance expense of the Cathedral by \$59,086. The remainder of the payment of \$58,041 is shown on the Statement of Revenues and Expenditures and Changes in Net Assets as a prior year insurance reimbursement, under Other Income (Expense). The 2018 year was not re-stated, as the decision to reimburse the Cathedral was made in 2019.

8. ENDOWMENT FUND

During the year, payments totalling \$22,200 (2018 - \$2,500) were made to the Victoria Foundation. There are now two endowment funds held by the Victoria Foundation for the benefit of the Cathedral. An amount of \$12,200 (2018 - \$2,500) was transferred for the benefit of the Christ Church Cathedral Fund. As at December 31, 2019, the fair market value of this fund was \$42,094 (2018 - \$21,983). An amount of \$10,000 (2018 - \$0) was transferred to initiate the Christ Church Cathedral Music Endowment Fund in 2019. As at December 31, 2019, the fair market value of this fund was \$15,358 (2018 - \$0).

Greater Works than These – Update on Process

Very truly, I tell you, the one who believes in me will also do the works that I do and, in fact, will do greater works than these.... John 14.12

For about ten months the Cathedral, the Cathedral School, and the Diocese have been engaged in a series of consultations and discussions on what is God calling forth from all the occupants of the Cathedral precinct in the middle years of the twenty-first century. What does it mean to be a Cathedral for the City in these middle years as the city changes dramatically?

The process has been managed by a cabinet who together represent the interests of the Cathedral, the School, and the Diocese – with many members having overlapping concerns. The cabinet has been ably assisted by Walter Stewart, a seasoned consultant, educator and practicing Anglican.

We began with a series of consultation sessions with Cathedral parishioners; parents, alumni, and graduates of the School; and key leaders across the Diocese. It is important to note that among the Cathedral, the School, and the Diocese some 250 people participated.

Cathedral Consultations

From the first consultations at the Cathedral, a range of possibilities were identified under the general headings of:

- Engagement with the Wider Community
- The Environment
- Social Justice
- Building and Grounds
- Technology
- Faith, Worship, and Liturgy

On October 19, more than 70 Cathedral members gathered to ponder these six areas in more detail. Following this meeting, members of the Greater Works cabinet met three times to review the results, and to determine some areas for immediate and near to middle term focus. Had people identified areas of work that were already contemplated or underway? Were there any areas of focus which required only minimal research or funding, and which could help us achieve some early gains? Three “poles” of activity were identified:

1. Continuing to improve our welcome to visitors and newcomers to the cathedral
2. Engaging God’s world in the wider community
3. The Cathedral’s music program

In addition, the cabinet produced and refined a series of ten aspirational statements arising from our work over the past year. These can serve as an aid to decision-making, and priority-setting. They can also serve as an evaluative tool, as we measure our ministry against our stated aspirations.

School Consultations

Meanwhile, the consultations undertaken by Christ Church Cathedral School became resource material for a Cathedral School Board planning session that resulted in the establishment of future directions for the school:

1. The Board proposes to offer families the choice of a focused and enriched music education stream from kindergarten through to grade 8.
2. For all students, the school would offer an enriched STEAM program (science, technology, engineering, arts and math) that will prepare the children for a wide variety of pathways into their future.
3. In order to offer this mix of programming while ensuring our financial sustainability, the school would increase its enrollment by creating a second cohort at each grade level.
4. This newly envisioned learning environment would require additional learning spaces; in particular, science and tech labs, “maker spaces” for STEM exploration, an expanded research and library area, breakout rooms for small group learning, music practice rooms and performance spaces. To serve the larger student population an adequately sized gymnasium and additional outdoor play space would also be required.
5. The Board recognizes there are opportunities for partnerships and the shared use of space with the Cathedral and diocesan communities and staff, local organizations supporting music and the arts, the tech community, and other educational institutions.

Convergence: The School and the Cathedral

On February 8, over 90 people from both the School and the Cathedral met together in order to hear from each other, and to learn of areas of common interest (notably, “engaging God’s world” in service), and common need (for example, expanded and more functional space). Participants had an opportunity to discuss two of the three “poles” identified above, namely welcoming, and engaging God’s world in service and advocacy.

In addition, Bishop Logan McMenamie provided an overview of what distinguishes the role of a cathedral from that of a parish church. The ministry of the Cathedral within the wider church and the wider community is a fourth “pole” or area of focus which will require further attention.

A fifth and emerging pole is space. Obviously, many of the proposed efforts will place different pressures on space usage around the precinct. Responding to those pressures is the work of the Building for the Future Committee, whose chair, Canon Ian Alexander is a member of the Greater Works cabinet to ensure good cross-communication.

Already we have heard the need for:

- Larger, more, and more flexible meeting space
- more inviting, less formidable space at the front entrance to the cathedral
- visual assistance in imagining a reconfiguration of functional worship space
- more washrooms, a serious kitchen and places to serve meals, more functional and accessible office space for the cathedral, the school, and the diocese
- significant increased space and major renovations to existing space for the school.

We also believe that there may be synergies and efficiencies to be had, by sharing our space and resources. It is clear that the Diocese, the School and the Cathedral need to remain in close conversation as our work continues.

Next Steps

The cabinet will be meeting in mid-February to determine how to ensure that concrete plans for ministry are hatched, approved and undertaken. The School is beginning a formal process to renew its strategic plan. The Building for the Future Committee will be consulting very soon with City Spaces (whom we have on retainer thanks to a grant from Christ Church Cathedral Buildings Ltd), to help us think about how to maximize, reconfigure, or add to the space we currently have.

The cabinet is also discussing how the Greater Works initiative can be sustained over the middle and long-term, i.e. all the way to 2075. As things change over the next decades, establishing a capacity for periodic review of changing conditions in the Church and the community, and assessment and adjustment of the Cathedral community's response to those changes, are critical. The Church has a great deal of experience of ministry to what was. Greater Works than These seeks to equip the Cathedral community to build on its ministry with a focus on what is and what will be.

Submitted with input from Stuart Hall, Walter Stewart, Ansley Tucker

Members of the Greater Works Cabinet

Ian Alexander, Peter Ameerali, Patricia Crossley, Barry Foster, Stuart Hall, Neil MacDonald, Maureen Piercey, Phil Saurette, Marilyn Taylor, Ansley Tucker

Cathedral Commons Reconciliation Backgrounder

Motion

M/S that in the spirit of reconciliation, this Vestry agree in principle to the development of an agreement between Christ Church Cathedral and the Esquimalt and Songhees Nations concerning our shared efforts to renew the South Lawn (Cathedral Commons), such agreement to protect in perpetuity the right of all three parties to be engaged in any decision about changes to to indigenous signage or art, or the use of the land as a natural environment.

This motion was brought to the Parish Council by the Reconciliation Working Group, and is recommended to Vestry by the Parish Council.

Background

For two years, the Friends of the Cathedral have been engaged in a project to refurbish the south lawn of the Cathedral, now to be known as the Cathedral Commons.

This project has presented us the opportunity to form relationships with members of the Esquimalt and Songhees nations, on whose traditional territory the Cathedral is built. A small group has been meeting steadily throughout this time, learning about the first uses of this land – including why so many of the churches were built on Quadra Street!

We have discussed the possibility of native plantings, and of historical storyboards and signage. In addition, we've spoken about the carving of house posts (the Lekwungen people carve posts, not totem poles) to mark the entrance to the Commons. In other words, the Commons would become a sign of the ongoing work of reconciliation between the church and first peoples.

[While not a part of this motion, it is important to note that the work of reconciliation requires all parties to move towards each other, and to work *together*, not just *alongside* each other, in some way. Together, we have settled upon an intercultural day camp as a tangible sign of reconciliation – to run for the first time as a small pilot project in 2021. At present, we envisage indigenous children and non-indigenous children gathering to experience each other's art, story, language, song, and dance. The one thing we have heard very clearly from our Lekwungen partners is their desire to provide a better future for their children. In this, we would be furthering our commitment to the work of reconciliation that we undertook as a partner in the Community of the Cross of Nails.]

In the plans for refurbishing the Cathedral Commons, and including indigenous signage and posts, our Esquimalt and Songhees conversation partners have asked for our assurance, as a matter of good faith, that we will not introduce changes to indigenous signage or art, or the use of the land as a natural environment, without consultation between all three parties.

Governance at Christ Church Cathedral Draft of 5.2.20

Motion

Be it resolved that with the approval of the Diocesan Council, Christ Church Cathedral adopt the following governance model on a trial basis for a period of three years, concluding with an evaluation, the results and recommendations of which will be reported to the Diocesan Council at its first meeting after September 2023.

Proposed Model

We propose to entrust distinct roles to two bodies with built-in liaison between them. These are a Management Team and a Cathedral Council.

The *Management Team* correlates to the current “Dean and Wardens,” and is renamed to reflect its actual *role*, rather than its composition.

The *Cathedral Council* correlates to the current Parish Council, and is renamed to reflect its widened purview.

The Management Team are not a subset or executive of the Cathedral Council. Each group has authority within the parameters of its own areas of responsibility. Each is also responsible for tending to the needs and aspirations of the other.

Cathedral Council

The Cathedral Council is responsible for:

- Naming, challenging, and tending to the culture of the Cathedral
- Articulating vision
- Mission
- Strategic planning
- Issues referred to it by the Dean
- Developing policy related to ministry, use of space, etc.
- Periodic review and evaluation of the Cathedral’s work and program
- Leadership development within the Council and beyond
- Minding the pulse of both the parish & the wider community
- Communication – getting the word out, and sharing constructive feedback with the Council
 - Proactively learning what is happening and communicating to others
 - Listening, watching, and addressing matters that affect the Cathedral’s ability to fulfil its stated vision and mission.
- Community Life, including assisting with “volunteer” recruitment and recognition
- Modeling our core values and adhering to the Council’s Code of Conduct
- Holding the ministry of the Cathedral in prayer

Membership

- The total membership of Council shall be not fewer than 10 nor greater than 14 in number.
- The following persons shall automatically be members of the Cathedral Council, with voice and vote:
 - the full-time clergy of the parish, of whom the Dean shall be the Chair, with power of delegation;

- two church wardens, selected by the Management Team from amongst themselves;
- one or two members of the wider community, appointed by the Dean.
- All remaining members of the Council shall be elected by the Vestry at its annual meeting in order to cover the following roles and constituencies:
 - members of Synod (currently 6), at least two of whom shall be church wardens
 - a youth member, where possible
 - persons with a particular interest or involvement in one or more of the following ministry areas:
 - ♦ Liturgy, Worship and Spirituality
 - ♦ Pastoral Care
 - ♦ Faith Formation
 - ♦ Engaging God's World
 - ♦ Community Life
 - Additional members whose interests, worshipping community, and demographics ensure that the Council is broadly representative of the entire Cathedral community

Additional provisions

- Individuals may serve in more than one role (e.g. as both a warden and member of Synod).
- Individuals are elected annually for a one-year term, with a maximum term of six years in any one role. Those who have served six years must take at least one year off before standing for re-election.
- A minimum of two Wardens shall serve as members of both the Management Team and the Cathedral Council, and their role shall be to ensure that both bodies are apprised of the work, needs and aspirations of the other.

Cathedral Management Team

The Management Team are responsible for:

- Finance & Stewardship, including legacy giving and major gift appeals;
- Due compliance with financial, legal and church requirements, seeking professional counsel when necessary;
- Personnel:
 - Hiring & remuneration
 - Review and approval of ministry descriptions for staff
 - Long-range staffing plans;
- Property;
- Periodic review of standing contracts, and the approval of extraordinary expenses or contractual arrangements;
- Risk management:
 - Oversight of Safe Church, disaster planning, financial controls, reputational risk;
 - Insurance;
- Formal communications with outside bodies (through the Dean or as delegated);
- Policy related to finance, property and personnel;
- Initiating and overseeing recruitment to governance positions and onboarding;
- Issues and projects referred by the Dean.

The following shall be voting members of the Management Team:

- 4-6 church wardens, all of whom shall be elected by the Vestry at its annual meeting
- The Director of Finance and Facilities
- The Dean, who shall be the Chair

Additional provisions

- It shall be the responsibility of two wardens, chosen by the Management Team from amongst themselves, to serve as members of the Cathedral Council.
- Wardens are elected annually for a one year term to a maximum of six consecutive years. Those who have served six years must take at least one year off before standing for re-election.

Background Information

The proposed model aims to embody the following core values and key principles, as adopted by the current Dean and Wardens and Parish Council.

Core Values

- *Caring and Respect* in relationships: working together with gentleness, caring, support and respect
- *Transparency* – particularly with respect to finances
- *Openness* – especially of the entire leadership team to feedback and ideas
- *Effectiveness*
- *Flexibility and Adaptability* – nimbleness, responsiveness, and the capacity to respond to changed circumstances or new information
- *Inclusiveness* is modeled in our governance structures
- *Innovation and Creativity* – willingness to consider new options and take calculated risks
- *Excellence*

Key Working Principles

- We pay attention to issues of confidentiality.
- We are mindful of the impact of our work on our sense of community.
- Decision-makers are chosen for needed skills; leaders are knowledgeable.
- We foster consultation and shared decision-making.
- We ensure due compliance with financial, legal and church requirements.
- We respect each other's time and reduce redundancy where possible.
- The work we ask people to do is meaningful.
- We work at things we can do something about.
- We focus on outcomes in evaluating our work – primarily qualitative, and not merely quantitative: we ask whether we are making a difference.

Alignment with the Canons of the Diocese

At the time of writing (7.2.20), the Chancellor of the Diocese has drafted a Regulation specific to Christ Church Cathedral for approval by the Diocesan Council, permitting these variances from the Canons for a period of three years, with an evaluation, report and recommendations to be returned to the Council at its first meeting after September 2023. This motion will be put to the Diocesan Council once the Cathedral has signaled its own desire to adopt the proposed model.

Nominations and Elections

The following people have agreed to stand for election.

Short biographical sketches of those serving for the first time, or returning after a time away (marked by an asterisk), are appended.

Church Wardens

Mary Hendy	Year 3
*Ian MacIennnon	Year 1
*Jocelyn Rea	Year 1
Marilyn Taylor	Year 2
*Isabel Weekes	Year 1
Michael Wolff	Year 3

Returning Members of Synod (no election required – three year term)

Michael Wolff	Year 3
Mary Hendy	Year 2
David Mensink	Year 2
Jocelyn Rea	Year 2
Valerie Ruhe	Year 2

New Member of Synod (three year term)

*Ian Alexander	Year 1
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Alternate Members of Synod

Martha McGinnis	Year 3
Sue Simpson	Year 3

Nominations to Cathedral Council

Janet Bailey	Year 3
Charlotte E.W.	Year 2 (Youth Member)
Margaret Ketchen	Year 2
Nancy Leal	Year 2
Sue Moore	Year 2
*Jonina Syms	Year 1
*Mark Thompson	Year 1 (Vestry Clerk)

Biographical Sketches of New Nominees

Church Wardens

Ian Maclellan is a retired Theatre Arts professor from Thorneloe University, the Anglican university that is part of the Laurentian University federation in Sudbury, Ontario. He has taught, acted and directed in Canada, the US, the UK, Australia, Taiwan, and the Philippines. He is a former choirboy/tenor then bass from Christ's Church Cathedral, Hamilton, Ontario. He has served on several church committees in his time, including as Chair of Outreach and a member of a search committee for a new rector.

Jocelyn Rea was born and raised in Victoria. After attending university, she settled in North Vancouver and worked in community recreation for almost 30 years. Jocelyn and her husband moved back to the Island and the cathedral 3 years ago. A life-long volunteer, Jocelyn currently volunteers in the Mount Saint Mary chapel and served on the CCC Parish Council this past year. Jocelyn is grateful for the opportunity to serve as Warden and looks forward to supporting the spiritual growth of our larger parish community.

Isabel Weeks is a semi-retired lawyer, and is a widow. She has found the Cathedral and its community to be at the centre of her spiritual reawakening. She feels a sense of belonging and finds light and inspiration here. Isabel wishes to make a meaningful contribution to the wonderful work of the Cathedral.

Parish Council

Mark Thompson graduated from the University of Lethbridge with a degree in Management, specializing in management information systems. He spent his career serving in management and senior management roles in the Information Technology field. He has experience managing change and leading teams across several different industries in both large and small organizations. Mark also volunteered on several not-for-profit boards of directors, twice serving as Chair. He recently retired to Victoria and is excited to support the communities of Christ Church Cathedral and Victoria as a whole.

Jonina Syms is a retired business owner and former Lutheran church council member. She has a BSc in Geography/Environmental Science. She currently serves as a member of the Christian Formation, Hospitality, Eco-justice and Reconciliation committees and is excited to serve the Cathedral and its community in a greater capacity.

Synod

Canon Ian Alexander. *Parish:* formerly Bishop's Warden, Music Committee co-chair; currently director, CCC Buildings. *Diocese:* two previous synods, Diocesan Council, Finance Committee; current service with Vision Fund (chair), John Albert Hall Lectures (chair), Educational Trusts Board. *National Church* (current): Council of General Synod, Strategic Planning Working Group, Communications Committee.

Parish Statistics for 2019

Baptisms 0 Adults 0 Children 6 Infants

Evan Scott Craig
Parker Bourne Hollingworth
Ophelia Jane Millicent Oxley
Ebelium Alexis Jia Paemka
Sonja Petria Handlovsky Sheard
Maya Rose Solven

Confirmations/Reaffirmations 3

David Lee Mensink
Signy Jonina Syms
Mark David Thompson

Reception into the Anglican Communion 3

David Lee Mensink
Signy Jonina Syms
Mark David Thompson

Marriages 3

John Sidney Kidder and Elizabeth Evans May
Nathan Carter Lampard and Lori Katherine Haddon
Kenneth Arthur Baxter and Judith Anne Burgess

Burials 20

These are the names of individuals whose service took place at the Cathedral, or was otherwise entered into the Cathedral's Burial Register in 2019.

Rod Charles Bailey
Carter Logan McMenamie Bonsdorf
Charles Edward Boyce
Janet Alison Davies
Ruth Helga Dempsey
Geraldine Eleanor Elliott
Duncan William Frame
David Hamilton Fricker
Alastair Gillespie
James Arthur Jeffery
Margaret Ann Jones

Dean Jiawen LeMonnier
 Irene Alice McConnell
 Sara Vanessa Muir
 Philip Weston Mundy
 William Henry Robertson Osborne
 Peter Vivian Reader
 Daphne Elizabeth Scott
 William Arthur Selwood
 Keith Allan Young +

General Statistical Overview

Number of Households on Parish List 371

Number of “Electors” to Synod (i.e. parishioners 16 yrs of age or older) 517

This is the number that determines how many people we are eligible to send to Diocesan Synod. This year, we may send the maximum number, which is 6.

Number of Care Facility Services 44 (excluding Mt St Mary)

Number of Home or Hospital Communion 27

Average Total Sunday Attendance in 2019 408 (In 2018: 398)

This number (408) also includes those who attend our Sunday liturgy at Mount St. Mary, and factors in 10.30 services when they displace 0915 and 1100 services.

	2019	2018	2017	2016
0800	18	16	18	17
0915	120	132	132	141
1100	149	142	144	152
1630	115	109	108	116

Average Midweek Attendance (except funerals/weddings) 215